



July 18, 2007

DMH INFORMATION NOTICE NO.: 07-05 (Revised)

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: IMPLEMENTATION OF INITIAL LOCAL MENTAL HEALTH
SERVICES FUND CASH FLOW STATEMENT

SUPERCEDES: DMH INFORMATION NOTICE NO.: 07-05

REFERENCE: IMPLEMENTATION OF THE MHSA, WELFARE AND
INSTITUTIONS CODE (WIC) SECTION 5892(f), SECTION
5892(h) AND THE CALIFORNIA CODE OF REGULATIONS
SECTION 3520(a)(1).

Pursuant to the California Code of Regulations Section 3520(a)(1) and the County MHSA Performance Contract, the six-month interval periods of the Local Mental Health Services Fund Cash Flow Statement are October 1 through March 31, and April 1 through September 30. The Cash Flow Statement submission dates are 30 days following the end of each six-month period.

The initial Cash Flow Statement will encompass January 1, 2005, through September 30, 2007, for all counties¹ participating in the MHSA that are not part of the volunteer pilot program. The initial Cash Flow Statement is due no later than October 30, 2007. DMH will provide the Cash Flow Statement form and instructions no later than September 30, 2007.

The seven counties participating in the volunteer pilot program will continue to provide input into the design of the final Cash Flow Statement and the period covered by their initial Cash Flow Statement will reflect activity that has occurred since submittal of the draft Cash Flow Statement.

¹ "County" means the County Mental Health Department, two or more County Mental Health Departments acting jointly, and/or city-operated programs receiving funds per WIC Section 5701.5 (California Code of Regulations, Section 3200.090)

Welfare and Institutions Code Section 5892(h) requires MHSA funds allocated to a county that have not been spent for their authorized purpose within three years (or spent within ten years for capital facilities, technological needs and workforce education and training) to revert to the State for redistribution. Because these time periods have not expired, counties should carry forward any unspent MHSA funds into subsequent fiscal years. Counties will identify unexpended funds on the Cash Flow Statement.

This DMH Information Notice supersedes DMH Information Notice No. 07-05. If you have any further questions, please contact your County Operations liaison identified on the following internet site: <http://www.dmh.ca.gov/CountyOps/contact.asp>.

Sincerely,

Original signed by:

STEPHEN W. MAYBERG, Ph.D.
Director